



American Data Network PSO
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Specimen Focused Study: Blueprint for Success

| RECOMMENDED IMPLEMENTATION STRATEGIES | ✓ |
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| Obtain Senior Leadership Support | |
| <ul style="list-style-type: none"> Seek endorsement/support/resources for improvement efforts | |
| Finalize Required Documents | |
| <ul style="list-style-type: none"> Submit copy of Hospital's Business Associate Agreement for ADN signature Sign and Return ADN's Letter of Participation Sign and Return PSO's Participating Provider Agreement | |
| Designate Oversight Team/Committee | |
| <ul style="list-style-type: none"> Establish a team charter Appoint a team facilitator Identify multi-disciplinary members including Quality/Safety, Laboratory, Nursing, etc. Orient members to study's purpose, objectives and toolkit materials | |
| Assess Opportunities for Improvement | |
| <ul style="list-style-type: none"> Gather existing Specimen event data to gain qualitative (content) and quantitative (trending) insights Gather pertinent laboratory policies/procedures/guidelines Review organizational definitions, accountability and feedback processes for Specimen events Assess staff knowledge of Specimen event reporting via surveys, interviews, rounds, etc. Compare ADN's required Specimen Reporting Form to hospital's current collection process Identify strengths and barriers to Specimen event reporting | |
| Prepare for Data Collection Requirements | |
| <ul style="list-style-type: none"> Work with ADN to set up hospital in Quality Assurance Communication (QAC) application for Specimen event reporting and PSO transmission Establish plan for collecting events using the required Specimen Reporting Form (e.g., staff directly enters events concurrently into QAC; or staff reports events via existing system and designee enters monthly into QAC). Attend virtual kick-off webinar, inclusive of QAC training and PSO protections | |
| Develop Action Plan | |
| <ul style="list-style-type: none"> Prepare to launch by designated date Tailor actions to address barriers and leverage strengths of Specimen event reporting Establish plan to educate and train staff responsible for data collection within QAC application Define internal communication channels for generating awareness and enthusiasm | |



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| <ul style="list-style-type: none">• Develop schedule and appoint designee to finalize Specimen events for ADNPSO transmission | |
| <ul style="list-style-type: none">• Appoint two representatives to participate in ADNPSO's analytic learning sessions | |
| Launch Initiative | |
| <ul style="list-style-type: none">• Implement action plan | |
| <ul style="list-style-type: none">• Ensure responsible staff complete ADN training for QAC application | |
| <ul style="list-style-type: none">• Utilize PSO toolkit materials to support and bolster staff engagement | |
| Sustain Momentum | |
| <ul style="list-style-type: none">• Utilize QAC application to monitor performance and modify action plan as needed | |
| <ul style="list-style-type: none">• Provide timely, relevant feedback at all organizational levels | |
| <ul style="list-style-type: none">• Disseminate lessons learned and implement corrective actions derived from ADNPSO's analytic learning sessions | |